



**AKBLG EXECUTIVE MEETING
MINUTES
2:30 pm Wednesday, September 27th, 2017
Mackenzie Room 2, Fairmont Waterfront Hotel**

Present:

President Rob Gay – Chair RDEK
Vice-President Roly Russell – Director RDKB
Past-President Debra Kozak – Mayor of Nelson
Director Jason Clarke – Mayor Silverton
Director Ron Popoff – Councillor Cranbrook
Director Garry Jackman – Director RDCK
Director Marguerite Rotvold – Councillor of Midway
Director Ange Qualizza – Councillor Fernie
Director Clara Reinhardt – Mayor of Radium
Jon Wilsgard, Parliamentarian
Carolyn Maher – Executive Director

Regrets:

None

- I. Approval of Draft Agenda** (att. 1)
Moved by Director Qualizza, Seconded by Director Reinhardt **CARRIED**
- II. Approval of Minutes from June 9-10th, 2017** (att. 2.i, 2.ii)
Moved by Director Jackman, Seconded by Director Rotvold **CARRIED**
- III. Executive Director Report**
Report Submitted (att. 3)
Moved by Director Clarke, Seconded by Director Reinhardt **CARRIED**
- IV. Approval of Financials**
a) Financial Statements (att. 4)
b) 5-year Financial Projections (att. 5)
Financials Moved by Director Popoff, Seconded by Director Reinhardt **CARRIED**
- V. Communications – Outgoing**
a) RDI Proposal “A Regional Approach to Rural Climate Adaptation”
- Letter of support (att. 6.i, 6.ii)
Discussion of supporting RDI.
b) President Rob Gay email invites to UBCM – AKBLG Luncheon
Four MLA’s invited and attended with two being Cabinet Ministers.
- VI. Communications – Incoming**
a)

VII. New Business

- a) "Celebrating the Kootenays & Boundary" – new program (att. 7)
To acknowledge Community Awards during the 2018 Convention
Co-chairs Past Pres Kozak and Director Reinhardt to develop program with ED support.
Recommendation to present the program as a story of community pictures of successes and awards. Schedule the presentation early during the Annual Convention and AGM to provide an opportunity for informal discussions among community representatives.
- b) Media Release following UBCM re: Resolutions debate and outcomes
Director Jackman to work on content of a media release.

VIII. Unfinished Business

- a) CBT Non-profit Advisory Program Assessment – Kevin Allen (att. 8)
Assessment presented for discussion. Recommendations to come from Kevin Allen prior to November Executive meeting. Kevin will be invited to call into the November meeting for follow-up Q and A and next steps.
- b) Committee Appointments – Review (att. 9)
Wording of specific committees is a work in progress to reflect new policy development.
- c) Kootenay Booth – update from committee teleconference participation
Directors Jackman, Clarke and ED have been participating in teleconferences since June. Director Jackman explained committee discussions and learnings to date. Director Jackman to prepare proposals for November Executive Meeting recommending potential of accepting the Kootenay Booth contract or not.
- d) Website redesign – review proposals and award successful proposal
Director Russell presented four responses to the request for proposal for redesign. Following analysis and discussion of quotes:

Motion to award 3Birds.ca the contract as the Website designer.

Moved by Director Russell, Seconded by Director Qualilzza

CARRIED

- e) Potential Convention Hosts Castlegar 2019? Radium 2019? 2020? Nelson 2021?
Ongoing discussions with potential future host communities.

IX. Fernie AKBLG 2018 Convention and AGM

- a) Potential Presenters (att. 10)
A list of potential presenters is being collected by the committee. Any additional suggestions are welcomed to be included in the Call for Presentations.
- b) AKBLG session of "How to Craft a Resolution" – Is this a possible presentation?

X. Strategic Plan 2017 as Appendix A to the June 9-10 Executive Meeting minutes

- a) Post Appendix A on the website (att. 11)

Motion to post the June 2017 Strategic Planning Session on the website.

Moved by Director Jackman, Seconded by Director Reinhardt

CARRIED

- b) Friday night guest(s) to the November Executive Meeting – TBD Potential for Minister of Energy, Mines and Petroleum Resources, Michelle Mungall, MLA for Nelson-Creston OR Minister of Children and Family Development and Minister Responsible for Columbia Basin Trust, Katrine Conway, MLA Kootenay-West.

XI. Policy Development

- a) Convention and AGM MOU Draft (att. 12)
Amendment to s8.3 requested by Fernie Convention Committee (att. 13)

Moved that s8.3 be amended as follows:

Indemnification: the host community will ensure that the AKBLG be placed as additional insured for the purpose of the Convention and AGM on every insurance policy.

Moved by Director Clarke, Seconded by Director Reinhardt

CARRIED

- b) Convention Policy Draft – Motion to accept (att. 14)

Motion to accept as presented.

Moved by Director Rotvold, Seconded by Director Clarke

CARRIED

- c) Societies Act Transition Committee update
Draft of Constitution and Bylaws (att. 15.i & 15.ii)
Discussion of providing an early opportunity for the AKBLG membership to review and comment on the draft document. The Executive is provided an additional 10 days to review the current draft and provide feedback to the Constitution Committee.
Policy Development recommendations (att. 16.i)
- d) New Policies and Terms of Reference Development Plan
Attached as per Strategic Plan 2017 discussion June 10th (att. 16.ii)

XII. CRTLGC – Year-end March 31, 2017

- a)

XIII. President Report – President Rob Gay (att.)

XIV. Good and Welfare – All

XV. Executive Meeting Dates Schedule

- Nov 3rd 5:00 pm PST Friday (Creston time) & Nov 4th 8:00 am PST Saturday (Creston time)
- Thursday, Jan 18th 2:00 pm PST by teleconference
- Friday afternoon, Saturday, March 2nd – 3rd in Fernie
- Tuesday April 17th late afternoon in Fernie
- Wednesday – Friday, April 18th – 20th Convention & AGM in Fernie

XVI. Adjournment – 5:30 pm