



**AKBLG EXECUTIVE MEETING  
MINUTES  
5:00 pm MST Tuesday, April 17<sup>th</sup>, 2018  
6:30 pm Fernie Convention Committee joins meeting  
7:00 pm Dinner**

**@ PARK PLACE LODGE, Fernie  
Located at 742 British Columbia / Highway 3  
FIRESIDE ROOM ON MAIN FLOOR**

**Present:**

President Rob Gay – Chair RDEK  
Vice-President Roly Russell – Chair RDKB  
Past President Debra Kozak – Mayor of Nelson  
Director Garry Jackman – Director RDCK  
Director Jason Clarke – Mayor of Silverton  
Director Ron Popoff – Councillor Cranbrook  
Director Clara Reinhardt – Mayor of Radium  
Director Ange Qualizza – Councillor Fernie  
Director Marguerite Rotvold – Councillor Midway  
Carolyn Maher – Executive Director

**Regrets:**

none

**A. CONSENSUS AGENDA:**

- I. Approval of Agenda (att. I)**
- II. Approval of Minutes from March 2, 3 2018 (att. II)**
- III. Executive Director Report**  
n/a
- IV. CRTLG Committee Report – LGC Chair Deb Kozak**  
Report submitted (att. IV. a)  
CBRAC CRT update (att. IV. b)
- V. President Report – President Rob Gay (att. V)**  
Report submitted
- VI. Financials**
  - a) 2018 Membership Dues Invoicing (att. VI a)
  - b) Budget for 2018 (att. VI. b)

**VII. Communications**

- a) Complaint re FortisBC (att. VII. a)
- b) CBT Non-profit Tech Grants - Not selected for funding (att. VII. b)
- c) Announcement from the Village of Warfield (att. VII. c)
- d) Greyhound Shadrack email (att. VII. d) exec not supporting this so don't include it anymore
- e) Greyhound Shadrack Lawyer (att. VII. e) as above things like this need to be part of a communications strategy

*Motion to accept the Consensus Agenda*

*Moved by Director Rotvold, Seconded by Director Qualizza*

**CARRIED**

**B. DISCUSSION / CONSENT REQUIRED AGENDA:**

**VIII. Communications**

- a) LGLA Board Seminar Coordinator - Job Posting (att. VIII. a)
  - Discussion of Seminar Coordinator Posting

**IX. New Business**

- a) 2019 Convention Coordinator Contract for Services
  - Draft in progress, ED to bring forward to June meeting.
- b) Grand Forks RCMP Report to Areas and Email doc (att. IX. b) x2 docs
  - Discussion of Report. No follow up required.

**X. Unfinished Business**

- a) Resolutions Committee update – VP Russell
  - Reminder of Bylaws process of Late and Special Resolutions for AGM Business Meeting.
  - Terms of Reference discussed for the Resolutions Committee authority.

*Motion to allow the Resolutions Committee to have the delegated authority to recommend endorsement, or to not endorse submitted Resolutions, on behalf of the Executive.*

*Moved by Director Qualizza, Seconded by Director Rotvold*

**CARRIED**

- b) Resolution - Kaslo - Certified Collection of Unpaid Bylaw Fines - Received April 17, 2018 (att. X. b) x 3 docs
  - Discussion of Late Resolutions being forwarded to the next year's AGM. Special Resolutions can be brought to the floor of the current AGM. Special would determine it is new legislation to be dealt with at current AGM. This is not a new issue since this year's deadline for receiving Resolutions.

*Motion that this is a Late Resolution.*

*Moved by VP Russell, Seconded by Director Clarke.*

**CARRIED**

**XI. Fernie 2018 AKBLG Convention and AGM**

- a) Draft Brochure Booklet with agenda (on website - Convention block)  
Committee update – Co-Chairs Directors Popoff and Reinhardt

- Discussion for preparedness of upcoming Convention and AGM.
- b) Executive Introduce and Thank Presenters (att. XI. a)
  - Executive matrix completed for introducing and thanking presenters
- c) 2019 Convention and AGM in Castlegar confirmed weekend dates: April 26 – 28, 2019
- d) Celebrating the Kootenays & Boundary Areas Awards (att. XI. d)
  - PPT in preparation for showcasing community awards at Convention
- e) Evaluation of Convention (att. XI. e)
  - Convention Co-Chairs will finalize the PPT for an interactive evaluation at the end of Convention

**XII. Nominations Committee**

- a) 2018 Nominations Report (att. XII. a)
  - Attached as printed in the Delegates Convention Workbook. Two nominations received; Directors Jackman and Popoff. Three vacancies have occurred for Director positions. Director Rotvold has decided to not put her name forward for election this year.

**XIII. Strategic Planning**

- a) Communications Strategy Session update – Kevin Allen – ED
  - ED to connect with CBT NPA Kevin Allen about the process going forward and report back at the June meeting. Discussion of requesting a Communications Strategy workshop in November for the whole Executive.

**XIV. Policy Development**

- a) Societies Act Transition Committee update – Director Popoff
  - Draft of Constitution and Bylaws to the Membership is V8.1
  - Motion to the Membership for adoption of draft Constitution and Bylaws (att. XIV. a)
- b) Policy Development – Dropbox policy docs to be brought forward to June meeting

**XV. Good and Welfare – All**

**XVI. Executive Meeting Dates Schedule**

- o Wednesday – Friday, April 18<sup>th</sup> – 20<sup>th</sup>, 2018 Convention & AGM in Fernie
- o Friday April 20<sup>th</sup> – Immediately following AGM close for 30 minutes
- o June 8<sup>th</sup>, 2018 meet at 5 pm. June 9<sup>th</sup> Meet at 8 am local time in Creston. Discussion to book the Creston Hotel.
- o September 12, 2018 at UBCM
- o October 23 or 24 Conference call of election impact on Executive
- o November 9<sup>th</sup>, 2018 TBD
- o January 11<sup>th</sup>, 2018 TBD
- o Early/Mid-March TBD

**XVII. Adjournment – 6:45 pm**