



**AKBLG EXECUTIVE MEETING
MINUTES
2:45 pm – 4:45 pm Wednesday, September 25th, 2019
Mackenzie Room 2 – Concourse Level of Fairmont Waterfront Hotel**

ATTENDANCE:

Present:

President Roly Russell – Chair RDKB
Vice President Clara Reinhardt – Mayor of Radium
Past President Rob Gay – Chair RDEK
Director Garry Jackman – Director RDCK
Director Ron Popoff – Councillor Cranbrook
Director Diane Langman – Mayor of Warfield
Director Adam Casemore – Director RDCK
Director Rob Lang – Councillor Village of Kaslo
Executive Director – Carolyn Maher
Parliamentarian/Elections Officer – Jon Wilsgard

Regrets:

Director Ange Qualizza – Mayor of Fernie

I. Approval of Agenda (att. I)

A. CONSENSUS AGENDA:

II. Previous Executive Meeting Minutes

- a. **Motion to approve Minutes from June 13-14th, 2019 (att. II)**

III. Executive Director Report

- a. **information for receipt.** Report Submitted (att. III.)

IV. President Report

- a. **information for receipt.** Will be provided as a late item at the meeting.

V. Committee & Appointment written reports & committee minutes, received for information:

- a. **none**

VI. Financials

- a. **information for receipt.** Report Submitted (att. VI.)

VII. Communications received

- a. **information for receipt:** none at this time

MOTION to endorse the consent agenda.

Note that this motion includes the following motions that are directly tied to actions:

Approval of minutes.

Moved by Director Jackman, Seconded by Director Langman

CARRIED

B. REGULAR AGENDA:

VIII. Communications received; for information only

- a) Area Association Luncheon Memo from UBCM (att. VIII. a)
Luncheon costs and potential for UBCM invoice of cost overruns beyond AKBLG control.

IX. New Business

- a) Dropbox –
File locations in Dropbox have been restructured by President Russell with the intent of having an easier flow of information. Acknowledgement that Dropbox issues have been both filing structure and user knowledge. Other document storage-programs could be researched. It is noted that most are accessed through the United States and could be costly. Dropbox is free. Director Jackman suggests that Dropbox is not to be used as a depository of information and that less documents can be better.

Motion: 2020-09-25-01 to refer the issues of document storage to the Policy Committee for review and recommendation.

Moved by Director Popoff, Seconded by Director Jackman.

CARRIED

X. Unfinished Business

- a) Options for Voting at AGM: Jon Wilsgard attended.
Discussion of margin of error in using clickers and the need to educate members around new voting procedures. Could be referred to Governance / Policy Committee.
 - i. **Motion** to allow for electronic voting at future AKBLG Annual General Meetings.
 - ii. **Motion** to allow for two voting periods at future AKBLG Annual General Meetings.

Motion: 2020-09-25-02 that the Executive recognizes Jon Wilsgard as the AKBLG Parliamentarian.

Moved by Director Jackman, Seconded by Director Casemore.

CARRIED

The AKBLG Constitution and Bylaws state the Parliamentarian has total authority of the logistics of voting at the AGM.

Motion: 2020-09-25-03 that the Executive recognizes the Parliamentarian's statement, "there will be two opportunities for voting at the AGM in 2020".

Moved by Director Jackman, Seconded by Director Casemore

CARRIED

Motion: 2020-09-25-04 that AKBLG Parliamentarian Jon Wilsgard provide the Executive with logistics for both advanced voting procedures and electronic voting at future AGMs.

Moved by Director Jackman, Seconded by Director Casemore.

CARRIED

XI. AKBLG Convention and AGM (Radium April 24 – 26, 2020)

- a) Verbal update on Convention Committee venue visit in Radium, July 2019 – Co-Chairs Popoff and Langman
Committee viewed the Hot Springs, Radium Golf Course, Prestige Hotel and the Radium Centre.
- b) Verbal update on Convention Committee progress to date – Co-Chair Popoff
Call for Presenters will be available early October. Presenters will be targeted to address the theme: **2020 Vision: Embrace the Past to Build the Future**
Committee is considering a live debate. Still flushing out ideas for thought-provoking topics. Committee is cognizant of mirroring UBCM convention presentation styles.
Scott Fraser, Minister of Indigenous Relations and Reconciliation has been verbally invited. Executive is encouraged to forward ideas to the Committee. Community Energy. Community Futures. Support for Emergency response and recovery. ALC and ALR.
- c) Discussion around Thursday April 23rd Pre-Convention Workshop
Question: Do we solicit actively for a pre-convention workshop under our policy?
It is noted the pre-Convention space is available for an organization to have without planning labour from AKBLG. It is still early for consideration of pre and post Convention options. The First Nations presentation of the Blanket Exercise may be a pre-convention option to explore.

XII. Committee & Appointment written reports & committee minutes, received for information:

- a. **Human Resource and Personnel Committee** – Director Russell
Policy and Evaluation Review of the Executive Director is forthcoming.
- b. **Governance/ Policy Committee** – Director Jackman
 - i. Policy Development and Terms of Reference – Chair Jackman progress report
 - ii. Confirmation of current Board Handbook:
Work is continuing for additions and amendments of the language.

Motion: 2020-09-25-05 to confirm adoption of the set of policies referred to as the Board Handbook – Dated Sept 25, 2019 Moved by Director Jackman, Seconded by Vice President Reinhardt

CARRIED

- c. **Convention Organizing Committee** – Directors Langman and Popoff
 - i. Confirmation of 2020 Convention Coordinator with contract award to Andrea Tubbs
- d. **Nominations and Elections Committee** – Director Casemore – no update
- e. **Resolutions Committee** – Director Qualizza – no update
Discussion of how communities may be helped with getting Resolutions moved forward. The UBCM / AKBLG luncheon is a space to raise attention and advocate for specific resolutions forwarded to UBCM.
- f. **CRT LGC Committee Report** – Director Qualizza Report Submitted (att. XII f)
 - i. CRT LGC Chair report to AKBLG Sept 2019
Report submitted from LG Committee Chair Linda Worley. Review of the draft MOA between AKBLG and CRT LGC is deferred to the November 7th Executive meeting.

Motion: 2020-09-25-06 for the Policy Committee to review and provide comments of the draft CRT LGC MOA. Moved by Director Jackman, Seconded by Director Langman.

CARRIED

Director Qualizza and Director Langman attended the recent Transboundary Conference.

- g. MIABC – Director Gay**
Board topics include Membership Services and Risk Management Policies. MIABC will visit communities and assess potential hazards. Information will be provided for what is covered and what is not covered.

XIII. Strategic Planning

- a) November Strategic Planning Workshop – CBT Non-profit Advisor – Kevin Allen (att. XIII)
Discussion of report submitted by Program Assessor Kevin Allen.
November 8 is the planning session in Creston.
CBT NPA is to provide recommendation of potential Facilitators.
Agenda outline will be provided to the Executive in advance.

XIV. In-Camera

Motion: 2020-09-25-07 to refer the performance review process of the Executive Director to the HR Committee.

Moved by Director Reinhardt, Seconded by Director Jackman

CARRIED

Motion to return to the agenda.

Moved by Director Jackman, Seconded by Director Lang

CARRIED

XV. Good and Welfare – All – two key points of interest from each Director

Past President Gay suggests AKBLG host an agriculture workshop in the fall of 2020.

XVI. Executive Meeting Dates Schedule

- o November 7-8, 2019 in Creston (Local times Thurs 3:00 pm start to Fri 3:00 pm conclusion)
- o January 2020 by telecon **date TBD**
- o Late February / Early March 2020 in Radium Hot Springs **date TBD**
- o April 23, 2020 late afternoon Exec Mtg in Radium Hot Springs
- o April 24 – 26, 2020 Convention and AGM in Radium Hot Springs
- o April 26, 2020 @ Noon following Convention and AGM in Radium (30-45 Minutes)
- o June 2020 **date TBD**

MOTION deferred to set 2020 meeting dates as January **XX**, March **XX**, April 23, April 26, and June **XX**.

XVII. Adjournment – 4:50 pm