



## AKBLG EXECUTIVE MEETING

### Minutes

3:00 pm – 4:15 pm Wednesday, September 12<sup>th</sup>, 2018

(Meeting to take place following Minister Robinson's UBCM address ending at 2:30)

**Eagle Boardroom – Delta Whistler Village Resort 4308 Main Street**

(Located one block from the Whistler Conference Centre)

#### Present:

President Rob Gay – Chair RDEK  
Vice-President Roly Russell – Chair RDKB  
Past President Debra Kozak – Mayor of Nelson  
Director Garry Jackman – Director RDCK  
Director Jason Clarke – Mayor of Silverton  
Director Clara Reinhardt – Mayor of Radium  
Director Ange Qualizza – Councillor Fernie  
Director Diane Langman – Mayor of Warfield  
Carolyn Maher – Executive Director

#### Regrets:

Director Ron Popoff – Councillor Cranbrook

#### I. **Approval of Agenda** (att. I)

*Motion to accept the Agenda*

*Moved by Director Jackman, seconded by Director Langman*

**CARRIED**

#### A. **CONSENSUS AGENDA:**

#### II. **Approval of Minutes from June 8-9<sup>th</sup>, 2018** (att. II)

#### III. **Executive Director Report**

- a) Report Submitted (att. III. a)
- b) Committee Appointments Amendment (att. III. b)

#### IV. **President Report**

Report Submitted (att. IV.)

#### V. **CRTLG Committee Report**

Report Submitted (att. V. a)

#### VI. **Financials**

- a) Fernie Convention and AGM share received \$28,127.19

#### VII. **Communications**

- a) Thank you to Mayor Giuliano as 2018 Convention and AGM Host (att. VII. a)
- b) VIP Invitees to AKBLG Luncheon at UBCM – MLA's, MP's, CBT (att. VII.b)

- c) AKBLG Luncheon at UBCM (att. VII. c)

*Motion to remove the Financials - Fernie Convention and AGM for further discussion.  
Moved by Director Jackman, seconded by Director Qualizza*

**CARRIED**

*Motion to accept the Consensus Agenda without the Financials.  
Moved by Director Jackman, seconded by Director Langman*

**CARRIED**

**B. DISCUSSION / CONSENT REQUIRED AGENDA:**

**VIII. Communications**

- a) UBCM 257-18 Cannabis Legalization LG Reimbursement & Revenue from RDKB Chair (att. VIII. a)  
For FYI only.
- b) UBCM Youth Registration consideration for 2019 (att. VIII. b)  
Discussion of partnering with another organization and to source ideas to involve our youth in  
Local Government activities. ED to investigate.

**IX. New Business**

- a)

**X. Unfinished Business**

- a) Convention Coordinator hiring process – Director Reinhardt  
Discussion of the process and recommendation to contract Amanda Murray.

*Motion to offer the Convention Coordinator Contract to Amanda Murray  
Moved by Director Reinhardt, seconded by Director Qualizza*

**Carried**

- b) Convention Coordinator Contract formalized with signatures (att. X. b)
- c) Convention MOU Draft to be Finalized (att. X. c)  
This document has been discussed thoroughly with the Committee, Castlegar staff and Mayor.

*Motion to accept the Convention MOU as a final document and move forward with signatures.  
Moved by Director Langman, seconded by Director Reinhardt*

**Carried**

**XI. AKBLG Convention and AGM Castlegar April 26-28, 2019**

- a) Results of overall Evaluation (onsite at Convention + on-line survey) – VP Russell  
Overview of just 15 on-line responses: Top focus was effective Elected Officials and Effective  
Communications. Having our (LG) voices heard in Victoria.
- b) Convention Committee meeting in Castlegar, July 2018 – Co-Chair Director Reinhardt  
The Committee travelled to Castlegar on July 17, 2018. Toured the venues and considered  
layout and set-up for Convention. Most of the Convention work over the summer was the  
process to contract the Convention Coordinator.
- c) Thursday April 25<sup>th</sup> Pre-Convention Workshop – Discussion occurring with CBT for Pre-  
Convention timeframe.

**XII. Strategic Planning**

- a) November Communications Strategy Workshop – CBT NPA – Kevin Allen – ED update (att. XII)  
Lesley Beatson available to facilitate – Confirmed date is November 10<sup>th</sup> 8:00 am to 2:00 pm  
Creston local time in Creston.

**XIII. Policy Development**

- a) Policy Development and Terms of Reference – Dropbox documents review – Director Qualizza  
T of R are for Executive reference.  
Governance – Policy Committee  
Convention Committee to consider amendments.  
Resolutions Committee to consider amendments.  
Committees to have some consistency year to year with some same Directors.  
Goal is to have a document to go forward with following the January Executive meeting.
- b) Constitution and Bylaws Adopted April 19, 2018 – Further amendments to be presented at the  
2019 AGM to reflect any bylaws being moved into policy.  
Committee(s) work to come forward.

**XIV. Good and Welfare – All**

**XV. Executive Photo**

**XVI. Executive Meeting Dates Schedule**

- October 24 Conference call of election impact on Executive
- November 9<sup>th</sup> start 4:00 pm Creston time, Nov 10<sup>th</sup> session 8:00 am – 2:00 pm Creston time
- January 11<sup>th</sup>, 2019 TBD by teleconference
- Early/Mid-March TBD Friday afternoon, Sat until noon in Castlegar
- Late afternoon April 25<sup>th</sup>, 2019 in Castlegar
- April 26-28, 2019 Convention and AGM in Castlegar
- June 2019 TBD

**XVII. Adjournment – 4:20 pm**