



**AKBLG EXECUTIVE MEETING
MINUTES**

4:00 pm – 6:30 pm Friday, November 9th, 2018

**Creston local will be 4 pm, Cranbrook will be 4 pm, Grand Forks will be 3 pm
Reservations for Dinner at Casey's Community House following the meeting**

7:30 am Breakfast, 8:00 am – 2:00 pm, Saturday, November 10th Communications Strategy Session

Meeting Room in the Creston Hotel & Suites 1418 Canyon Street

Accommodation booked at the Creston Hotel & Suites

ATTENDANCE:

Present:

President Rob Gay – Chair RDEK
Vice-President Roly Russell – Chair RDKB
Director Garry Jackman – Director RDCK
Director Jason Clarke – Mayor of Silverton
Director Ron Popoff – Councillor Cranbrook
Director Clara Reinhardt – Mayor of Radium
Director Ange Qualizza – Mayor of Fernie
Carolyn Maher – Executive Director

Regrets:

Director Diane Langman – Mayor of Warfield

Guest: Lesley Beatson, Facilitator, Communications Strategy Session

I. Approval of Agenda (att. I)

*Motion to accept the Agenda with the amendment of adding Signing Authority to new business.
Moved by Director Jackman, seconded by Director Clarke*

CARRIED

A. CONSENSUS AGENDA:

II. Approval of Minutes from September 12th, 2018 (att. II)

III. Executive Director Report

a) Report Submitted (att. III. a)

IV. President Report

a) Report Submitted (att. IV. a)

V. CRTLG Committee Report

a) CRT LGC Terms of Reference (att. V. a)

b) CRT LGC Chair report to AKBLG Oct-2018 (att. V. b)

c) CRT LGC Update Oct 2018 (att. V. c)

d) CRT LGC Committee Update Telecon Oct 24, 2018 Summary FINAL (att. V. d)

e) CRT LGC Funding and Activity summary 2011 to March 2018 (att. V. e)

VI. Financials

- a) Statement of Receipts & Disb Budget vs Actual (att. VI. a)

VII. Communications

- a) Received from UBCM President, Arjun Singh RE: Resolution B161 – MLA Attendance at Area Association Conventions. (att. VII. a)

*Motion to accept the Consensus Agenda with the amendment of removing the Financials for discussion.
Moved by Director Reinhardt, seconded by Director Clarke*

CARRIED

*Motion to amend the financial coding of Workshop to be coded Strategic planning.
Moved by Director Reinhardt, seconded by Director Popoff*

CARRIED

B. DISCUSSION / CONSENT REQUIRED AGENDA:

VIII. Communications

- a) CRT LGC – Committee Impact Following Municipal Elections - Karen Hamling request (att. VIII. a)

The AKBLG has a 4-year term appointment on this committee to be filled from within the AKBLG Executive. Current AKBLG appointment is Past President Deb Kozak who is no longer an elected official effective October 2018.

Motion that Deb Kozak will remain as the AKBLG representative on the CRT LGC until the 2019 AKBLG AGM at the end of April 2019.

Moved by Director Jackman, seconded by Director Clarke

CARRIED

Motion that Director Qualizza be appointed as the incoming AKBLG representative on the CRT LGC with observer status until the 2019 AKBLG AGM when Deb Kozak's term is complete. Director Qualizza's observer status to start in conjunction with the CRT LGC's orientation schedule for new committee members.

Moved by Director Jackman, seconded by Director Clarke.

CARRIED

Motion to appoint Director Qualizza on a 4-year term as the AKBLG representative for the CRT LGC beginning in April 2019 at the AKBLG AGM.

Moved by Director Jackman, seconded by Director Popoff

CARRIED

- b) UBCM Long Service Awards (att. VIII. b)

Motion that AKBLG forward recommendations to UBCM for Long Service Awards for both Marguerite Rotvold, Councillor, Midway and Ron Verboom, Councillor, Village of Radium.

Moved by Director Qualizza, seconded by Director Reinhardt

CARRIED

- c) Marguerite Rotvold - Terms on Council (att. VIII. c)
Confirmation of Long Service.
- d) MIABC Board appointments – Pres Rob Gay (att. VIII. di, dii, diii)
This Board consists of both Elected Officials and other professionals. Upcoming appointments are in consideration. Pres Rob Gay is investigating his qualifications for a 3-year term.

Motion for Pres Rob Gay to move forward with the MIABC in applying for a 3-year term appointment to the Board.

Moved by Director Reinhardt, seconded by Director Qualizza

CARRIED

IX. New Business

- a) Signing Authority – Current AKBLG signing authority is any two of the following:
 - Past President Debra Kozak
 - President Rob Gay
 - Vice President Roly Russell
 - Executive Director Carolyn Maher

Motion for Debra Kozak to be removed from AKBLG signing authority.

Moved by Director Clarke, seconded by Director Qualizza

CARRIED

X. Unfinished Business

- a) LGLA – Elected Officials Seminar (EOS) in Kimberley – Agenda is posted online currently in draft. Review and discussion. Pres Rob Gay to be given time to address attendees as Pres of AKBLG.

XI. AKBLG Convention and AGM Castlegar April 26-28, 2019 – Co-Chair Directors Popoff and Reinhardt

- a) Convention Committee update
Theme: ***Strengthening the Capacity for Local Government Performance***
Discussion of planning progress to date.
- b) Emergency Management BC and Ministry of Forests, Lands, Natural Resource Operations and Rural Development (att. XI. b)
Possible Convention presentation.
- c) BC Water and Waste Association, BC Ministry of Health, Engineers and Geoscientists of BC (att. XI. c)
Possible Convention presentation.
- d) Resolutions workshop at Convention (?)
Discussion of educating the Membership of the Resolutions process from Council or RD to AKBLG to UBCM to the Province. VP Russell is Chair of the Resolutions Committee and will address this during the Resolutions session of the AKBLG AGM.
- e) Thursday April 25th Pre-Convention Workshop CBT – Pres Rob Gay
CBT Climate Change workshop has been offered to be a Pre-Convention session. Content discussed includes: ‘Impacts within the Basin’ and ‘What can local governments do to minimize impacts’? This pre-event will be for AKBLG Convention Delegates only. It will not be open to the public.

- f) Convention and AGM Committee ToFR November 2018 – Final (att. XI. f)

Motion to accept the Convention and AGM Committee ToFR with an amendment of the Review date to be amended from “Annually” to “Annually during the November AKBLG Executive meeting”.

Moved by Director Qualizza, seconded by Director Clarke.

CARRIED

- g) Convention and AGM Policy November 2018 – Final (att. XI. g)

This Policy is now ready to forward to the Policy Committee with the following amendment:

Motion to amend the first section of the Policy describing;

This Event Is:

Realign the current three points and add: For Education and Advocacy of the AKBLG Membership. With those amendments, this policy is ready to forward to the Policy Committee.

Moved by Director Reinhardt, seconded by Director Qualizza

CARRIED

XII. Strategic Planning

- a) Communications Strategy Workshop November 10th – Lesley Beatson facilitating (att. XII. a)

Ms. Beatson will be facilitating the next day’s Strategy session. To enhance her assessment of how the AKBLG is currently communicating with the Membership, Lesley conducted random interviews with about a dozen of AKBLG Members asking, “How is AKBLG doing with Membership communications?” Responses were mostly positive. Lesley was encouraged that individuals knew the purpose and mandate of the AKBLG.

XIII. Policy Development

- a) Policy Development and Terms of Reference Drafts update – Director Qualizza Committees to bring forward to the January meeting.

- b) Constitution and Bylaws Adopted April 19, 2018

Further amendments to be presented at the 2019 AGM to reflect any Bylaws being moved to Policy Committee to BF a document to the January meeting.

XIV. Good and Welfare – All – two key points of interest

XV. Executive Meeting Dates Schedule

- Teleconference confirmed for Jan 9th at 1:30 pm mst for approximately 2 hours
- February 26th at 1:00 pm mst in Kimberley at beginning of LGLA. Convention Coordinator Amanda will attend to give an overview of upcoming Convention. Kimberley location TBD.
- Mid/Late afternoon April 25th, 2019 in Castlegar
- April 26-28, 2019 Convention and AGM in Castlegar
- June 2019 TBD
- September 2019 during UBCM

XVI. Adjournment – 6:15 pm