



**AKBLG EXECUTIVE MEETING
MINUTES
Tuesday, February 26th, 2019 at 1:00 PST / 2:00 pm MNT
Kimberley City Hall Council Chambers
340 Spokane Street in Kimberley**

ATTENDANCE:

Present:

President Rob Gay – Chair RDEK
Vice-President Roly Russell – Chair RDKB
Director Garry Jackman – Director RDCK
Director Jason Clarke – Mayor of Silverton
Director Ron Popoff – Councillor Cranbrook
Director Ange Qualizza – Mayor of Fernie
Director Diane Langman – Mayor of Warfield
Executive Director – Carolyn Maher
Convention Coordinator – Amanda Murray

Regrets:

Director Clara Reinhardt – Mayor of Radium

I. Approval of Agenda (att. I)

Motion to accept the Agenda

Moved by Director Qualizza, Seconded by Director Jackman

CARRIED

A. CONSENSUS AGENDA:

II. Approval of Minutes from January 9th, 2019 (att. II)

III. Executive Director Report

a) Submitted (att. III)

IV. President Report

a) Submitted (att. IV)

V. CRTLG Committee Report

- a) CRT LGC Chair report to AKBLG Jan-2019 FINAL (att. V. a)
- b) CRT LGC 2018-19 CBT Interim Report FINAL (att. V. b)
- c) CRT LGC Update Jan 2019 FINAL (att. V. c)
- d) CRT LGC Negotiations Update Telecon Summary Dec_19_2018_ FINAL (att. V. d)
- e) AKBLG Report CRT LGC - Dir Qualizza (att. V. e)
- f) CRT LGC Background Note - LGC priorities Jan 2019 (att. V. f)
- g) CRT LGC Recommendations 2018 Update FINAL July (att. V. g)

VI. Financials

- a) 2018 Financial Statements from Accountant Shawna Baker, CPA, CGA, BGS, DEd (att. VI. a)
- b) 2019 Budget N/A until March see ED Report

VII. Communications

- a)

Motion to approve the Consensus Agenda

Moved by Director Popoff, Seconded by Director Clarke

CARRIED

B. DISCUSSION / CONSENT REQUIRED AGENDA:

VIII. Communications

- a) LGLA Session Chairs - Introduction/thank you by Executive (att. VIII. ai & aii)
Reviewed for action at the LGLA Elected Officials Seminar in Kimberley February 27-28.
- b) AKBLG PPT for LGLA Kimberley 2019 (att. VIII. b) For review.
President Gay to present at LGLA February 28.
- c) Dropbox – Rules of engagement of how we use Dropbox. Discussion of how Dropbox is created as a working space; what could go to an archived space. BF for Dropbox policy.
Carolyn and VP Russell to take further action.

IX. New Business

- a) Kootenay Booth – President Gay
Jane Walter from the Kootenay Booth committee has verbally asked to bring the Kootenay Booth situation to the AKBLG membership during the Convention. The Kootenay Booth committee will be invited to have the booth within the trade show of the Convention.
There is no speaking time available.

X. Unfinished Business

- a) SILGA Convention Tuesday, April 30 to Friday, May 3, 2019 in Penticton
Budget of registration/accommodation/travel/meals for one Director to attend.
Confirmation that Director Ron Popoff will attend the SILGA Convention and AGM April 30 - May 3rd, 2019.
- b) Nominating and Life Member(s) Committee – Director Langman
Call for Nominations deadline is March 22 for online receipt. Life Memberships were discussed. More information is required on additional possible Life Members. BF to the next Executive meeting for final decision.

Motion to approve Life Memberships for both Marguerite Rotvold and Wendy Booth

Moved by Director Qualizza, Seconded by Director Jackman

CARRIED

XI. AKBLG Convention and AGM Castlegar April 26 – 28, 2019

Convention Committee update – Co-Chairs Directors Popoff and Director Reinhardt
Convention Coordinator Amanda Murray attended with a planning update.
Theme: ***Strengthening the Capacity for Local Government Performance***

- a) Draft Convention Agenda/Booklet (att. XI. a) Review with Amanda Murray

*Motion to eliminate the grand prize draw from being presented at the Convention.
Moved by Director Qualizza, Seconded by Director Clarke*

CARRIED

For Gala Banquet – Have a couple of reserved tables for Executive and attending dignitaries who may wish to be seated with the Executive. Otherwise open seating.

- b) Evaluation – VP Russell and Director Clarke to arrange evaluation presentation at end of Convention for Membership responses with clickers. Identify workshop topics as a possibility & ask membership. Convention committee to decide what the questions will be considered and forward them to VP Russell and Director Clarke.
- c) 2019 Convention Budget Draft – reviewed.
- d) A Convention and AGM host community is required for 2021 – BF to next meeting.

XII. Resolutions Committee update

- a) Timeline of Resolutions Committee (XII. a)
Friday March 1st is deadline for receiving 2019 Resolutions.

XIII. Policy Development

- a) Policy Development – Committee update – Director Qualizza (in Dropbox policy docs) Interim updates with an Action Plan to come forward after the Convention and AGM. (att. XIII)

XIV. Strategic Planning

- a) Ongoing delivery of communication strategies from the Communications Planning Session held in November 2018.
- b) Strategic Planning session to be determined – June 2019
Themes considered: Member Engagement, Advocacy, Strategic Planning continuance.
Carolyn to request facilitation assistance from CBT for a half day session in June 2019.

XV. Good and Welfare – All – two key points of interest

XVI. Executive Meeting Dates Schedule

Pre-Convention Workshop: CBT – Climate Action Leads to Community Resilience
Location: Brilliant Cultural Centre, 1867 Brilliant Road, Castlegar
Doors open at 12:30. Workshop is 1:00 pm until 5:00 pm

- April 25, 2019 in Castlegar City Hall Council Chambers – 5:30 pm ***Start time may be a few minutes late with consideration of travel time back from the CBT Pre Convention workshop.**
- April 25, 2019 – 7:15 pm Dinner with the Castlegar Convention Committee following the Executive meeting.
- April 26-28, 2019 Convention and AGM in Castlegar
- April 28, 2019 Meet immediately following close of Convention / take Executive photo
- June 2019 **TBD – June 7-8?** (FCM is May 30 – June 2, 2019)
- September 2019 (during UBCM in Vancouver September 23 – 27, 2019)
- November 2019 **TBD**

XVII. Adjournment – 4:50 pm MNT