



**AKBLG EXECUTIVE MEETING  
MINUTES**

**5:00 pm PDT June 13<sup>th</sup> and 8:00 am PDT June 14<sup>th</sup>, 2019  
June 14<sup>th</sup> Planning Session to begin following conclusion of the Regular Agenda  
Creston is currently on PDT/PST**

**The CRESTON HOTEL  
Located at 1418 Canyon Street (HWY 3)  
Lower Banquet Room is reserved for meeting both days**

**ATTENDANCE:**

Present:

Vice President Clara Reinhardt – Mayor of Radium  
Past President Rob Gay – Chair RDEK  
Director Garry Jackman – Director RDCK  
Director Ron Popoff – Councillor Cranbrook  
Director Diane Langman – Mayor of Warfield  
Director Ange Qualizza – Mayor of Fernie  
Director Adam Casemore – Director RDCK  
Director Rob Lang – Councillor Village of Kaslo  
Executive Director – Carolyn Maher

Regrets:

President Roly Russell – Chair RDKB

**I. Approval of Agenda (att. I)**

Welcome Directors Adam Casemore, Electoral Area C, RDCK and Rob Lang, Councillor, Village of Kaslo as new Directors to the AKBLG Executive.

*Motion to accept the Agenda with the following amendments to the Consensus Agenda:*

*Removal of:*

- I. Minutes from April 25<sup>th</sup>*
- VII. c) SILGA Convention Report*

*Moved by Director Jackman, Seconded by Director Qualizza*

**CARRIED**

**A. CONSENSUS AGENDA:**

**II. Approval of Minutes from ~~April 25<sup>th</sup> and April 28<sup>th</sup>~~, 2019 (att. ~~II. a & II. b~~)**

**III. Executive Director Report (att. III)**  
Report Submitted

**IV. CRTLG Committee Report**  
a) CRT LGC Update May 2019 FINAL (att. IV. a)

**V. President Report – President Roly Russell**  
n/a

**VI. Financials**

- a) Budget vs Actual January to April 2019 Collapsed (att. VI. a)
- b) Budget vs Actual January to April 2019 Expanded (att. VI. b)

**VII. Communications**

- a) AKBLG Executive Contact List 2019 – 2020 (att. VII. a)
- b) Smallbusinessdevelopmentcannabis\_summary\_AKBLG\_April282019 (att. VII. b)
- c) ~~Attendance at SILGA Convention report (att. VII. c)~~

**Discussion of removed items from Consensus Agenda:**

**II. Approval of Minutes from April 25<sup>th</sup>, 2019** (att. II. a)

**Motion: 2020-06-14-01** to remove the last sentence in section:

VIII. Communications a)

~~The CRT LGC ToFR would be amended noting that the AKBLG Executive would have the decision to either approve one person in the two roles or appoint an additional person.~~

*Moved by Director Qualizza, Seconded by Past President Gay*

**CARRIED**

**VII. c) Attendance at SILGA Convention Report** (att. VII. c)

For discussion:

Director Popoff attended the SILGA Convention and AGM. Director Popoff expressed it is productive to have conversations with SILGA members to compare and contrast our Regions and how we do things. SILGA has an understanding of both larger and smaller communities. Their convention's 'Breakfast of Champions' has a positive impact. The SILGA Banquet was a real Gala; a three-course meal with wine pairing. A quieter place was available just outside the banquet room for people to network or have more private conversations.

**B. DISCUSSION / CONSENT REQUIRED AGENDA:**

**VIII. Communications**

- a) AKBLG Representative for MIABC Board of Directors (att. VIII. a)
  - Renewal of appointment – Past President Rob Gay

This appointment will be subject to review following the completion of the two-year past president role.

**Motion: 2019-06-14-02** to recommend and support the appointment of Past President Rob Gay to the MIABC Board. *Moved by Director Jackman, Seconded by Director Qualizza*

**CARRIED**

**Motion: 2019-06-14-03** to action the Policy Committee to revisit policy of the role of the Past President. *Moved by Director Qualizza, Seconded by Director Jackman*

**CARRIED**

**IX. New Business**

- a) Executive Committee Appointments for 2019 - 2020 (att. IX. a)
  - On Dropbox as Final doc dated June 13, 2019.

**X. Unfinished Business**

- a) CRT LGC Chair report to AKBLG May 2019 FINAL (att. X. a)
- b) CRT LGC – AKBLG appointment BF'd from April 25<sup>th</sup>
  - Follow up from the attendance of CRT LGC representatives to the April 25<sup>th</sup> Executive meeting. Discussion of the appointment and representation of the AKBLG Executive on the Board of the CRT LGC; If someone is in two roles, being on both the AKBLG and the CRT LGC through another appointment, then can that one person be approved as sitting for both roles.  
Discussion, no further action.
  - The CRT LGC to confirm payment from funders for appointee stipend and travel expenses.

**Motion: 2019-06-14-04** to thank the Ministry and CBT for their confirmation of funding stipends and travel for CRT LGC.

Moved by Director Jackman, Seconded by Director Casemore

**CARRIED**

- c) Appointment of AKBLG representatives to an external board. BF'd from April 25<sup>th</sup>

**Motion: 2019-06-14-05** to action the Policy Committee to develop policy regarding AKBLG Executive appointments to external boards.

Moved by Director Jackman, Seconded by Director Qualizza

**CARRIED**

**XI. Castlegar 2019 AKBLG Convention and AGM**

- a) Convention Coordinator's Report (att. XI. a)  
Discussion of evaluation and recommendations. Report shared with 2020 Convention Committee.
- b) Committee Report (att. XI. b)  
Discussion lead by Co-Chair Ron Popoff.  
New for 2020:
  - A request in the Host Community MOU to develop a Hosting Plan with ideas for showcasing their community.
  - The Host Community will plan the Reception as a welcome to delegates to their community.
- c) Review of Castlegar Evaluation from Delegates (att. XI. ci, cii)  
Discussed. Shared with 2020 Convention Committee.

*Evening meeting recessed with continuation the next morning, June 14<sup>th</sup>. A strategic planning meeting was previously scheduled to begin following the completion of the Executive meeting agenda. With unexpected and uncontrollable travel delays having President Russell unable to attend and Chair the Strategic Planning session, the following motion was put forward:*

**Motion: 2019-06-14-06** to move the strategic planning session to the November AKBLG Executive meeting.

Moved by Director Qualizza, Seconded by Past President Gay

**CARRIED**

Adjourned 7:07 pm

Meeting resumed at 8:00 am June 14<sup>th</sup>, 2019

- d) Advance Voting at AGM / Use of clickers for election  
Discussion of *allowing* advance voting at the 2019 AGM. Past President Gay inquired about the process with UBCM. UBCM has three opportunities for voting for elections. AKBLG does not have a policy for advanced voting although AKBLG AGM processes strive to mirror UBCM. Discussion of contacting Jon Wilsgard for recommendations

**Motion: 2019-06-14-07** that the Policy Committee review with Parliamentarian/Elections Officer Jon Wilsgard and provide recommendations to bring forward to the Executive.  
Moved by Director Jackman, Seconded by Director Langman

**CARRIED**

**XII. Radium 2020 AKBLG Convention and AGM**

- a) AKBLG Convention Radium MOU DRAFT v3 to Exec (att. XII. a)  
- to be approved and signed  
Discussion of the MOU as presented by the Convention Committee.

**Motion: 2019-06-14-08** that 5.1 of the 2020 AKBLG Convention Radium MOU be amended to read:

5.1 Working together with the Convention Committee Co-chairs to participate in the hiring of the Contracted AKBLG Convention Coordinator within the AKBLG Executive approved compensation package.

Moved by Director Jackman, Seconded by Director Casemore

**CARRIED**

**Motion: 2019-06-14-09** that 6.1.11 and 6.1.12 of the 2020 MOU be amended to read:

6.1.11 Host community is to provide a draft written Hosting Plan on how they intend to meet this hosting criteria and expectations, i.e., use of possible venues, trade show space, possible tour sites, list of caterers to contact for quotes, et al. The Plan is to be submitted to the AKBLG Organizing Committee through the AKBLG ED by June 1st of the year prior to hosting the Convention and AGM

6.1.12 The Convention Committee will conduct a Host facility tour in June or July of the year prior to hosting.

Moved by Director Jackman, Seconded by Director Casemore

**CARRIED**

**Motion: 2019-06-14-10** to delete item 6.2 of the 2020 MOU that reads:

6.2 Suggesting community advisors for the Convention Organizing Committee.

Moved by Director Jackman, Seconded by Director Casemore

**CARRIED**

**Motion: 2019-06-14-11** to adopt the 2020 AKBLG Convention Radium MOU as amended  
Moved by Director Casemore, Seconded by Director Popoff

**CARRIED**

- b) Convention Coordinator Contract - 2020 Radium draft v3 to Exec (att. XII. b)
  - issuance of contract discussed

Action that President Russell send a thank you letter to the 2019 Convention Coordinator, Amanda Murray.

**Motion: 2019-06-14-12** to approve the Convention Coordinator Contract as presented.

Moved by Director Langman, Seconded by Director Lang

**CARRIED**

**Motion: 2019-06-14-13** to publicly post the position for a contracted Convention Coordinator for 2020 in Radium.

Moved by Director Lang, Seconded by past President Gay

**CARRIED**

- c) Executive Director 2019-20 Schedule B Radium draft v3 to Exec (att. XII. c)

**Motion: 2019-06-14-14** to accept Schedule B as presented.

Moved by Director Langman, Seconded by Director Lang

**CARRIED**

- d) 2020 Convention Theme (% from delegates evaluation 1<sup>st</sup> from onsite, 2<sup>nd</sup> from online)
  - 6.98% & 3.6% Working with the media
  - 7.98% & 2.8% Managing our backcountry
  - 8.48% & 3.0% Peer-to-peer small group collaboration
  - 8.73% & 3.3% Managing/recruiting volunteers
  - 11.47% & 3.8% Effect of climate change on our services
  - 11.72% & 3.7% How to develop and enforce bylaws & policies
  - 13.22% & 4.2% Having our voices heard in Victoria
  - 15.21% & 4.0% Tips for being a more effective elected official
  - 16.21% & 4.4% Community engagement techniques
  - Embrace the Past to Build the Future
  - Build on Kootenay Parks 100 celebrations
  - Asset Management, Climate Change and Debt
  - See attachment received – Suggestion for 2020 AKBLG convention (att. XII. d)

**Motion: 2019-06-14-15** to accept the 2020 Convention Theme as:

*2020 Vision: Embrace the Past to Build the Future*

Moved by Director Casemore, Seconded by Director Lang

**CARRIED**

- e) Nelson is interested in Hosting Friday, April 23 to Sunday, April 25, 2021 (att. XII. e)
  - Discussion. Mayor John Dooley has been provided a draft MOU.

### **XIII. Strategic Planning**

- a) Advocacy – Strategy Session June 14<sup>th</sup> 8:00 am following the completion of this agenda.
  - Tabled to November meeting.

### **XIV. Policy Development**

- a) Policy Development and Terms of Reference – Dropbox documents review & adoption
  - Discussion of current policy documents being available to everyone. Policies continue to be a work in progress.

- XV. In-Camera**
- XVI. Good and Welfare – All – two key points of interest**
- XVII. Executive Meeting Dates Schedule**

- o September 25, 2019 (during UBCM in Vancouver September 23 – 27, 2019)
- o November 7-8, 2019 in Creston (mid afternoon to mid afternoon)
- o January 2020 by telecon date to TBD
- o Late February / Early March 2020 in Radium Hot Springs TBD
- o April 23, 2020 late afternoon Exec Mtg in Radium Hot Springs
- o April 24 – 26, 2020 Convention and AGM in Radium Hot Springs
- o April 26, 2020 @ Noon following Convention and AGM in Radium (30-45 Minutes)
- o June 2020 TBD

**XVIII. Motion to Adjournment – 12:33 pm**

*Moved by Director Casemore, Seconded by Director Lang*

**CARRIED**

DRAFT