

AKBLG EXECUTIVE SPECIAL MEETING

MINUTES

May 15th, 2020

START time: 11:00 am pst /12:00 pm mst

END time: 1:00 pm pst / 2:00 pm mst or earlier

ZOOM: Meeting ID: 444 801 9621 Password: 077808 Phone: +1 778 907 2071
<https://us02web.zoom.us/j/4448019621?pwd=K2ErZlRXZ3pNaDdsRmxwQ2FWQzJ3Zz09>

ATTENDANCE:

Present:

President Roly Russell – Director RDKB
Vice President Clara Reinhardt – Mayor of Radium
Past President Rob Gay – Chair RDEK
Director Garry Jackman – Director RDCK
Director Ron Popoff – Councillor Cranbrook
Director Ange Qualizza – Mayor of Fernie
Director Adam Casemore – Director RDCK
Director Rob Lang – Councillor Village of Kaslo
Executive Director – Carolyn Maher

Regrets:

Director Diane Langman – Chair RDKB

Call the meeting to order at 11:04 am

1. Approval of Agenda (att. 01)

MOTION: 2020-05-15-01

*to adopt the agenda as presented with the following amendments:
to recognize items 2i, 2ii, and 5i through 5v as in-camera items.*

CARRIED

Executive moves meeting in-Camera with CRT LGC 2i, 2ii

2. CRT LGC (Columbia River Treaty Local Government Committee) – President Russell

- i. 2020-21 budget that has been approved with the LGC funders for AKBLG review/approval (att. 2 i.)

MOTION: 2020-05-15-02

to approve as presented, the 2020-21 CRT LGC budget that has been approved with the CRT LGC funders.

CARRIED

- ii. CBT agreement for review and signing – document: CATrustSigned_16264 (att. 2 ii.)
“Please note there is a minor omission in Schedule A. Section B. 3. after Committee Chair, which should say ‘...and Vice Chair as well as...’ which we have drawn to CBT's attention. Johnny S. has asked that the agreement be signed as is because he does not see this as a 'material' matter given the full list of duties and deliverables.” CP

MOTION: 2020-05-15-03

to endorse as presented, the Contribution Agreement between AKBLG and CBT, referred to as Project # 16,264, dated April 2020.

CARRIED

Executive returns to meeting

- iii. AKBLG appointment to the CRT LG Committee
 - a) Joint Agreement between CRT LGC and AKBLG Endorsed (att. 2 iii. a)
 - b) Terms of Reference – April 2020 (att. 2 iii. b)
 - c) AKBLG Appointee to the CRT LGC - email (att. 2 iii. c)
 - d) Directors interested in the AKBLG External Appointment to the CRT LGC:
 - Nomination for VP Clara Reinhardt; Seconded.
 - Second Call for Nominations – none received.
 - Third and Final call for Nominations; Hearing none:

MOTION: 2020-05-15-04

to appoint Vice President Clara Reinhardt as the AKBLG appointee to the CRT LG Committee

CARRIED

- Congratulations VP Clara Reinhart. ED will advise the CRT LG Committee to remove Director Qualizza from all communications. VP Reinhardt is to be immediately recognized as the AKBLG appointee to the CRT LGC. Term expiry is 2023.

3. Strategic outreach to Members (att. 3) Past President Gay

This will be discussed further at the June 23, 2020 Executive meeting.

General discussion with thoughts of how and what could be provided as outreach to our Membership:

AKBLG Mission is:

“To assist our members in providing effective, responsible, and accountable local government through dialogue, education, and advocacy.”

- How are our members doing and how can we assist them?
- Many are learning new ways to provide services for our communities and residents.
- How are Elected Officials managing with changes in no longer being able to meet in-person?
- Will Elected Officials get burned out with working in this way?
- How are we currently doing with serving our Membership?
- How can we fulfill our mandate to the Membership during this unprecedented time?
- How can we advocate for our Membership while society is in a social distancing situation?
- What does a community leader look and sound like in uncertain times?
- The company, Thought Exchange, has volunteered to provide some services to engage Elected Officials and municipalities with their communities.
- Should and could we produce educational webinars for our Membership? If so, what are the topics of interest? What is the budget?
- Should we be surveying our Membership? If so, what would be the intended purpose and what is the appropriate timing for surveying?
- Create a committee and determine 3 or 4 outreach goals to attain.

Committee will be Past President Gay, President Russell, Director Qualizza, and ED Carolyn. More information to be provided at the June 23rd Exec Mtg.

- 4. AGM/Resolutions working group & Resolutions engagement process with Members** – update President Russell (att. 4.) This group is President Russell, Director Qualizza, Parliamentarian Wilsgard
- Review of document: 20200515 Resolutions and AGM working group update
- Timeline presented of the process going forward to add value to Members. A reminder to be emailed with a two-day reminder to complete the survey. Resolutions Committee will report to the Executive at the June 23, 2020 Executive meeting.

MOTION: 2020-05-15-05

to receive the document: 20200515 Resolutions and AGM working group update

CARRIED

- 5. Executive Director Contracts for endorsement** – President Russell
- BF'd from April 24th Exec mtg (att. 5 i, ii, iii, iv, v)
- Per MOTION with agenda amendment: 5i through 5v moved to 7. In-camera
- i. Core Contract-2020-RR CM
 - ii. Schedule A 2020 Contract
 - iii. Schedule B 2020 Contract
 - iv. Schedule C 2020 Contract
 - v. Nov2019 ED Contract Motion and HR ToFR Authority (att. 5. v)
 - vi. Performance evaluation process: verbal update from President Russell, followed by discussion and input to refine the process.
- Directors discussion: Why is this necessary for every three months? What is the rationale? How does this affect resources and time?
- Policy to be reviewed with further discussion during 7. In-camera
- 6. Next Executive Meeting scheduled June 23, 2020, 1:00-5:00 pm pst / 2:00-6:00 pm mtn by zoom**
- This meeting would typically have been scheduled in Creston from mid/late afternoon June 23rd to noon June 24th. An evening dinner with the Executive would have been arranged as well as hotel accommodations for June 23rd. Will distancing restrictions be lifted for something similar to occur?

Adam has a really big yard to meet in. Carolyn to call Adam.

Director Wall may have an appropriate private indoor facility.

Meeting **Start Time** 1:00 pm pdt / 2:00 pm mtn **End Time** 6:00 pm pdt / – 7:00 pm mtn

Regular agenda concluded at 1:00 pm mtn

Executive moves meeting in-camera

7. In-Camera

- i. Adopt minutes from March 13th Executive in-camera meeting
- ii. Agenda items **5. i, ii, iii, iv, v, vi** are now in-camera