

## FIRST CALL FOR RESOLUTIONS

This is the first call for resolutions. Resolutions must be submitted by February 19, 2021. The main forum for UBCM policy-making is the annual resolutions cycle and this is an opportunity for local governments of all sizes and from all areas to express concerns, share their experiences and take a united position.

Due to the uncertainty surrounding COVID, the date for the Resolutions debate (typically held in April at the AKBLG AGM) has not yet been determined. However, the AKBLG Board has heard from delegates that an interactive, robust Resolutions session is a priority. We are currently working on a plan to ensure that this happens; more details will be available in January 2021.

It is time to start thinking about resolutions and to have them endorsed by your local government.

Please remember:

- Resolutions are only accepted from AKBLG member local governments and must have been endorsed by the board or council.
- Resolutions must be relevant to other local governments within AKBLG rather than specific to a single member government.
- UBCM encourages all members to submit resolutions first to Area Associations for consideration. Resolution sponsors should be prepared to introduce their resolutions at the AKBLG Resolutions session.
- Each resolution may include a separate backgrounder that is a maximum of 3 pages and specific to a single resolution. The backgrounder may include links to other information sources and reports.
- All resolutions, along with any supportive background information, shall be sent to the AKBLG office BY 4:00 pm your local business time FEBRUARY 19th, 2021.
- Resolutions should be forwarded by email to [resolutions@akblg.ca](mailto:resolutions@akblg.ca)
- Receipt of emailed resolutions will be confirmed by return email.

- Resolutions should be written in accordance with the UBCM Writing Guidelines (attached to this email).

**Resolutions Preparation Assistance:**

If you have questions regarding resolution preparation please contact the AKBLG Resolutions Chair, Adam Casemore at [resolutions@akblg.ca](mailto:resolutions@akblg.ca) or Linda Tynan, Administrative Coordinator at [admin@akblg.ca](mailto:admin@akblg.ca).